



AIDSAlabama
Housing Is Healthcare

Job Description ~ Open Position *Living Well Outpatient Center SUD Peer Support Specialist*

Reports to	Living Well Outpatient Center Program Coordinator
Benefits	Zero cost for single/individual BCBS medical, life, AD&D, STD, and LTD; Cafeteria Plan (FSA & DCA); optional dental and vision; retirement with 50% match; generous paid time off and extended leave; 15 recognized holidays; and more.
Salary Range	\$31,500 (limited experience) - \$38,000 (substantial experience), annually.
Minimum Requirements	HS diploma (or equivalent), Certification in the state of Alabama as a Recovery Support Specialist; At least three years of personal recovery and active involvement in recovery process; Familiarity with various substance use disorder recovery processes; Awareness of supportive community resources; Organization and time management skills; Strong written, verbal, and electronic communication; Reliable transportation, current/valid Alabama driver's license, acceptable auto insurance limits, good driving record, and proof of COVID-19 vaccination(s); Must successfully complete pre-employment process.
Preferred Qualifications	Familiarity with co-occurring disorders.
Overall Mission	Provide individual and group services for individuals enrolled in programs of the Living Well Outpatient Center.

Areas of Responsibility

1. Work as a vital member of the treatment team providing services for diverse individuals with substance use, mental health, or co-occurring issues.
2. Utilize goal-setting processes to help participants articulate personal recovery goals. Identify skills, strengths and supports necessary to achieve these goals.
3. Help participants locate and connect with self-help/support groups. Attend initial meetings with participants, if necessary, to facilitate connection with groups.
4. Support participants' vocational goals. Assist as needed to connect participants with vocational resources. Discuss application and interview processes and strategies to maintain employment.
5. In all interactions, model and teach through example, healthy coping, self-help strategies, appropriate social interactions, problem-solving, and healthy interpersonal relationships.
6. Continuing education to maintain certification and attend any additional trainings as required by the agency.
7. Complete all documentation as required by the agency, Alabama Department of Mental Health, and Ryan White Program standards.
8. Participation in outreach activities and agency events is expected as necessary and requested.
9. Must be willing to work in the community.
10. Other duties as assigned.

Work Environment

1. Schedule: Work hours are full-time, primarily weekday hours, but must be able to work some night/weekend hours.
2. Physical Requirements: May lift up to 50 lb. occasionally; long periods of standing, stooping, bending, and sitting. Employee must be able to climb stairs, able to read documents and respond to written communication, and able to hear and understand the English language.
3. Cultural/Environmental: Must be comfortable working with individuals from a variety of backgrounds and those who may be diagnosed with co-occurring disorders to include Serious Mental Illnesses (SMIs) and individuals living with HIV (or other STIs).

Overall Expectations

Represent the agency through all methods of communication in a way that reflects the agency's mission. Adhere to all AIDS Alabama, Inc. Policies, Procedures, and Guidelines (including, but not limited to, Human Resources,

Finance, Operational, and Housing) as presented and as adapted. Establish a strong, solid line of communication with all levels of employees and external business partners. All employees are expected to perform and communicate openly, effectively, and professionally with staff members, consumers, and external business partners. Must be willing and able to complete all trainings in obligatory timeframes. All employees are expected to perform in a mature, professional, business-like manner. Participation in agency activities, testing events, and fund raisers is expected as necessary and requested. Be aware that breach of confidentiality is grounds for dismissal. This job description can be modified to reflect additional tasks.

AIDS Alabama expects staff to create a safe space in which all people are valued, respected, and treated with dignity. Sexuality is accepted as a healthy part of being human. In such a space all people are celebrated for who they are and provided with the economic, educational, and social opportunities to reach their full potential.

AIDS Alabama is an equal opportunity employer

Employee's Signature

Date

Human Resources Signature

Date