Job Description ~ Open Position:
JASPER House Social Worker

Reports to	JASPER House Program Coordinator
Minimum Requirements	Bachelor's degree in Social Work with LBSW or license eligible; Experience providing services to individuals experiencing problems related to mental health, substance abuse, and homelessness; Must be comfortable working with consumers in various community settings; Reliable transportation, valid driver's license, auto insurance, safe driving record, and proof of COVID-19 vaccinations(s); Must successfully complete pre-employment process.
Preferred Qualifications	MSW/LMSW strongly preferred; Experience providing Trauma-Informed Care, Motivational Interviewing, and/or Harm Reduction services.
Overall Mission	To provide case management for consumers enrolled in the JASPER House program.

Areas of Responsibility
1. Provide services at JASPER House (not in the community);
2. Provide case management assessment, planning, services and community outreach to individuals with substance abuse, mental health and/or co-occurring disorders;
3. Provide individual and group vocational, educational, and recovery support services;
4. Work as a vital member of the treatment team, attending all relevant meetings and agency events;
5. Complete all documentation and billing procedures as required by Alabama Medicaid Targeted Case Management, Alabama Department of Mental Health, Ryan White Program Standards, and 1917 Peacemeal agreement;
6. Work closely with consumers and community housing resources to obtain housing stability for consumers; support formerly homeless consumers in maintaining stable housing;
7. Must be able to pass and maintain the Medication Assistance Certification (*training and test provided by AIDS Alabama*) to maintain employment;
8. Consistently maintain (minimum) 60% productivity goal;
9. Assist with coverage as needed;
10. Other duties as assigned.

Work Environment
1. Schedule: Work hours are full time, and occasionally include nights, weekends, and travel.
2. Physical: May lift up to 50 lb. occasionally; long periods of standing, stooping, bending, and sitting. Employee must be mobile including climbing stairs, able to read documents and respond to written communication, and able to hear and understand the English language.
3. Cultural: Must be comfortable working with individuals and/or family members living with HIV (or other STIs), as well as those with impaired cognitive behaviors, individuals experiencing homelessness, LGBTQ individuals, and members of various racial/ethnic communities.

Overall Expectations
The employee will be expected to represent the agency in person and through all other methods of communication in a way that reflects the agency's mission. Staff are expected to adhere to all AIDS Alabama Policies, Procedures, and Guidelines (including, but not limited to, Human Resources/ Personnel, Finance, Operational, and Housing) as presented and as adapted. The employee will establish a

strong, solid line of communication with all levels of staff and external business partners. All employees are expected to perform and communicate openly, effectively, and professionally with staff members, consumers, community members, and external business partners. Candidates must be willing and able to complete all training in obligatory timeframes. Staff participation in agency activities, testing events, and fundraisers is expected as necessary and requested. Be aware that any <u>breach of confidentiality is grounds for dismissal</u>. This job description can be modified to reflect additional tasks.

AIDS Alabama expects staff to create a safe space where all people are valued, respected, and treated with dignity; sexuality is accepted as a healthy part of being human. In such a space, all people would be celebrated for who they are and provided with the economic, educational, and social opportunities to reach their full potential.

AIDS Alabama is an equal opportunity employer.

_____   _____
Employee's signature   Date

_____   _____
Human Resources signature   Date